



Government of Assam
DIRECTORATE OF FORENSIC SCIENCE :: ASSAM
Kahilipara :: Guwahati – 781 019

Memo No. DFS. 1445/22/.....³³²


Date 7th May 2022

REQUEST FOR QUOTATIONS (RFQ) NOTICE FOR SUPPLY OF GAS CYLINDER REFILL

Sealed bids affixing Court fee stamp of Rs. 8.25 (Rupees Eight and Twenty Five Paise) are hereby invited from authorized local Dealers/ Suppliers/ Distributors for the supply of Gas cylinder refill for Directorate of Forensic Science, Assam, Kahilipara, Guwahati- 781019.

Sl. No.	Description of Item	Purity	Tentative annual requirement for the year 2022-2023
1	Nitrogen Gas	99.999 % (UHP)gas filled in 47 ST cylinder (7.0 m3) of gas in cylinder filled upto 140 kg/cm3	7
2	Hydrogen Gas	99.999 % (UHP)	4
3	Air	99.999 % (UHP)	5
4	Helium	99.999 % (UHP)	5
5	Acetylene	99.999 % (UHP)	1

The detailed Bid Document is available and is to be downloaded from website <https://forensic.assam.gov.in>. **Bid submission last date: 2 pm 23rd May, 2022.**


Director (In-Charge)

Directorate of Forensic Science, Assam
Kahilipara, Guwahati- 781019.





Government of Assam
DIRECTORATE OF FORENSIC SCIENCE :: ASSAM
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RFQ No. DFS. 1445/22/.....**331**

Date : 07/05/2022

REQUEST FOR QUOTATIONS (RFQ) FOR SUPPLY OF GAS CYLINDER REFILL

Sealed bids affixing Court fee stamp of Rs. 8.25 (Rupees Eight and Twenty Five Paise) are hereby invited from authorized local Dealers/ Suppliers/ Distributors for the supply of Gas cylinder refill for Directorate of Forensic Science, Assam, Kahilipara, Guwahati- 781019.

1. You are requested to submit your most competitive unit rate bid for the following items:-

Sl. No.	Description of Item	Purity	Tentative annual requirement for the year 2022-2023
1	Nitrogen Gas	99.999 % (UHP) gas filled in 47 ST cylinder (7.0 m ³) of gas in cylinder filled upto 140 kg/cm ³	7
2	Hydrogen Gas	99.999 % (UHP)	4
3	Air	99.999 % (UHP)	5
4	Helium	99.999 % (UHP)	5
5	Acetylene	99.999 % (UHP)	1


2. **Bid Price**

- Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
- All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- GST in connection with the sale shall be shown separately
- The rates quoted by the bidder shall be valid for a period of one year.
- The Prices shall be quoted in Indian Rupees only.
- The format for Bid Price is enclosed as Annexure II.
- In case of bid re-submission, a forwarding letter with the new bid addressing the undersigned that the earlier bid stands cancelled and "Bid Re-Submission" should be written on top of the sealed envelope.

- i) Bids, where prices are quoted in any other way shall be treated as non-responsive and rejected.
3. **Documents to be submitted:**
 - i. Authorized local Dealers/ Suppliers/ Distributors certificate.
 - ii. Valid Trade License.
 - iii. Valid GST registration.
 - iv. PAN card.
 - v. Forwarding Letter (Annexure I).
 - vi. Bid Price (Annexure II).
 4. The detailed Bid Document is available and is to be downloaded from website <https://forensic.assam.gov.in>.
 5. Each bidder shall submit only one bid. Bidder shall not contact other Bidders in matters relating to this RFQ.
 6. **You are requested to submit your bid latest by 2 pm on 23rd May, 2022.** Bids will be opened at 4.30 pm on 23rd May, 2022 .If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time. Any bid received by DFS, Assam after the deadline for submission of bids will be rejected and returned unopened to the bidder. Bids will be opened in the presence of Bidders or their representatives who choose to attend in Directorate of Forensic Science, Assam.
 6. **Place of Delivery:** Directorate of Forensic Science, Assam, Kahilipara, Guwahati-781019, Assam.
 7. The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required by the RFQ documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the bidder's risk and may result in the rejection of its bid.
 8. Supply order quantity may increase or decrease depending on the needs of DFS, Assam. Supply order will be placed on need basis only.
 9. Quotation will be evaluated on item wise basis and the winner will be declared on the lowest evaluated price item wise.
 10. **Purchaser's right to accept any bid and to reject any or all bids:** The purchaser reserves the right to accept or reject any bid and to annul the bidding process and reject any or all bids at any time prior to award of Supply Order, without thereby

incurring any liability to the affected bidder or bidders or any obligations to inform the affected bidder or bidders of the grounds for the purchaser's action. The undersigned reserves the right of rejecting any bid without assigning any reason thereof.

11. A Bidder requiring any clarification on the RFQ Document may visit the Directorate of Forensic Science, Assam, Kahilipara during office hours.
12. Terms & Conditions:
 - i. Delivery shall be made within 3 days of purchase order.
 - ii. Payment will be made within 60 days from the submission certified Invoice subject to availability of funds.


Director (In-Charge)
Directorate of Forensic Science, Assam
Kahilipara, Guwahati- 781019.

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7/5/22

(FORWARDING LETTER FOR BID SUBMISSION)

ANNEXURE-I

To,

Date/05/2022

The Director (In-Charge)
Directorate of Forensic Science, Assam
Kahilipara, Guwahati- 781019.

Subject: Submission of bid in response your RFQ " Supply of Gas Cylinder Refill"

Ref: RFQ No. DFS. 1455/22/..... Dated 07/05/2022.

Sir,

Having examined the bidding documents the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver (description of items) in conformity with the said bidding documents for the sum of (total bid amount in words and figures).

We undertake, if our bid is accepted, to commence delivery within (.....) days and to complete delivery of all the items specified in the Supply order and to perform all the incidental services within (.....) days calculated from the date of your Supply order.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this.....day of

Signature
(in the capacity of)

Duly authorized to sign bid for and on behalf of

FORMAT OF QUOTATION (Price Bid)

Sl. No.	Description of Item	Purity	Unit Rate in INR excluding GST	GST as applicable	Transportation charges in INR	Total in INR (column 4 + 5+6)
1	2	3	4	5	6	7
1	Nitrogen Gas	99.999 % (UHP)gas filled in 47 ST cylinder (7.0 m3) of gas in cylinder filled upto 140 kg/cm3				
2	Hydrogen Gas	99.999 % (UHP)				
3	Air	99.999 % (UHP)				
4	Helium	99.999 % (UHP)				
5	Acetylene	99.999 % (UHP)				

We agree to supply the above item if required in accordance with the technical specifications within the period specified in the Request for Quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Name of Supplier:

Signature of Supplier:

Office seal of Supplier: