



Government of Assam
DIRECTORATE OF FORENSIC SCIENCE :: ASSAM
Kahilipara :: Guwahati – 781 019

No.DFS.2084/2021-22/25/ *1250*


Dated Guwahati, the 3rd November, 2021

NOTICE INVITING RE-TENDER

Sealed tenders affixing Court fee stamp of Rs. 8.25 (Rupees eight and twenty five) are hereby invited from GST Registered and authorised Dealers/Distributers/Suppliers, for supply of equipments of 1) **Desktop PC** 2) **Color Laser Printer** 3) **HP LaserJet 1020 Plus Printer** 4) **Offline UPS** 5) **TLC Plate Maker** for the Regional Forensic Science Laboratory, Silchar, Assam -788001 as per enclosed specification. The details of the tender specifications and necessary tender documents may be down loaded from the Web site <https://forensic.assam.gov.in> . The tender sent by post should be properly sealed and addressed to the undersigned and should be sent through registered post/speed post/ courier service/ by hand. The last date for receiving tender is **17th November, 2021** up to 3-00 P. M. **The delivery of materials will be at Regional Forensic Science Laboratory, Silchar, Assam.**

The tenders must accompany up date Tax Clearance Certificate, without which the tender(s) will be summarily rejected. Intending tenders or their authorised representatives may be present during the opening of the tenders. The tender is to be submitted "**single stage-2 envelopes system**" i.e. the first sealed envelope will contain the required specifications of the Equipments offered including catalogues. The second envelope will contain only price quoted by the bidders. All the above envelopes must be separately sealed and bearing the address of the Director, Directorate of Forensic Science, Assam and the senders address should be mentioned in all envelopes.

The undersigned reserves the right or rejecting any tender without assigning any reason thereof.


Director, Directorate of Forensic Science
Assam, Kahilipara, Guwahati-19
Directorate of Forensic Science, Assam,
Kahilipara , Guwahati-19.

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Memo No.DFS.2084/2021-22/ 25/1250 (A) Dated Guwahati, the 3rd November, 2021

Copy to :

- 1) Notice Board.



Director,
Directorate of Forensic Science, Assam,
Kahilipara, Guwahati - 19.

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03/11/2021

Director
Directorate of Forensic Science
Assam, Kahilipara, Guwahati-19

GENERAL TERMS AND CONDITIONS:

1. The intending bidders may download the tender papers from the web site <https://forensic.assam.gov.in>.
2. The tender should reach the undersigned on or before **3-00 P.M. of 17th November, 2021** and that the bid opening may be done on the working day at 11.00 A. M. on 28.10.2021 in presence of the intending bidders or their authorised representatives. The previous bidder (s) need not re-submit their bids. **Those who have already submitted tenders vide Notice Inviting Tender No. DFS.2084/2021-22/6/1110 dated 01/10/2021 with all testimonials need not apply again.**
3. The Director, Directorate of Forensic Science, Assam does not bind himself to accept the lowest rate and may reject any or all tenders without assigning any reason thereof.
4. The bidders must mention the warranty period for the equipment quoted along with the availability of the service facility of the equipment.
5. The bidders should be a manufacturer/Authorized dealer or supplier and must submit Authorization certificate
6. The bidders must also quote the rate of Annual Maintenance Contract beyond the warranty period where applicable.
7. The warranty period is between twelve months to thirty six months depending on the items and stating from the date of successful installation of the instrument on site.
8. The successful bidders will have to execute agreements before the issue of supply orders.
9. All the legal proceeding arising out of any dispute between the parties shall be settled within the territorial of the Court in Guwahati.
10. In case of any dispute, the decision of the undersigned shall be final and binding on all.
11. All the tenders should be addressed to:
The Director,
Directorate of Forensic Science, Assam,
Kahilipara, Guwahati-781 019.

SUBMISSION OF BID:

1. The bid must accompany Annexure-I with Techno Commercial part of Bid and Annexure-II & III along with "Price" part of the Bid duly filled in and signed by the Bidder along with the seal of the Firm. **(Annexure - II must be submitted both in Hard copy & Soft copy).**
2. The Bidders are requested to quote-total price of each instrument separately indicating the Govt. levies, freight, insurance, installation charges and other expenditure item-wise F.O.R. Directorate of Forensic Science, Assam, Kahilipara, Guwahati. The bidders are expected to examine the bidding documents carefully and are deemed to have received and read all documents. It shall be the responsibility of the bidders to request the copies of any missing documents. Failure to do so will be at bidder's risks.

BIDDER CAN QUOTE THE RATES FOR ALL THE INSTRUMENTS OR SOME OF THE INSTRUMENTS AGAINST ONE TENDER DOCUMENT. HOWEVER, SEPARATE PRICE BID AND TECHNICAL BID SHOULD BE SUBMITTED FOR EACH ITEM CLEARLY MENTIONING THE ITEM CODE NUMBER, ITEM NAME ON THE TOP OF THE ENVELOPES WITH SENDERS NAME AND ADDRESS. THE DIRECTOR, DIRECTORATE OF FORENSIC SCIENCE, ASSAM, RESERVES THE RIGHT TO ACCEPT THE TENDER IN FULL OR IN PART. THE BID FOR EACH ITEM SHOULD BE IN SEPARATE SHEETS/PAGES AND ITEM CODE NUMBER SHOULD BE WRITTEN ON THE TOP OF EACH BID. EMD SHOULD BE SUBMITTED SEPARATELY AGAINST EACH ITEM. ITEM-WISE TECHNICAL SPECIFICATIONS AND PRICES SHOULD BE IN SEPARATE ENVELOPS i.e. THERE SHOULD BE SEPARATE ENVELOPE FOR EACH ITEMS IN CASE BIDDERS DESIRES TO QUOTE MORE THAN ONE ITEM. BIDDERS SHOULD COMPLY TO THE ABOVE INSTRUCTION.

Contd.....2

3. For the authorized Indian Suppliers, supplying foreign Origin/manufactured items, they are allowed to quote in Indian Rupees on FOR destination basis. However, the Directorate will not enter into any Trade Agreement such as high Sea Sale/deed etc. The Concessional Custom Duty and Excise Duty Exemption certificate will be supplied.

In that case, the normal custom duty applicable should be borne by the supplier. The entire responsibility/charges up to destination should be borne by the supplier. Therefore excise duty and custom duty excluded price should be quoted. Taxes, other levies, insurance, Octroi, freight etc., if any should be indicated separately, No C/D forms will be issued against GST/CGST. The Bidder should mention the tax component invariably. If any exemption may claim later.

4. It may be noted that more quoting lowest rates will not entitle any firm to get the order. The quality of the item being offered, the past performance supply etc. will also be taken into consideration. Prior to award of purchase order the buyer can call ant details, explanation, regarding technical & financial aspect, including demonstration of the instrument/equipment.

5. The Tender is to be submitted **“single stage-3 envelops system”** i.e. the first sealed envelope will contain the earnest money, the second sealed envelope will full information required to judge pre-qualification, earnest money, complete details and specifications of the instruments offered including the leaflets and catalogues, list of credentials with documentary evidence i.e., purchase order etc., PAN No. GST/CGST/ Sales Tax Registration No., Affidavit for not being black listed, Commercial Terms & Conditions etc. The third envelope will contain only price quoted by the bidder in the form given at Annexure –II of this documents and shall be clearly marked & equipment”. All the above envelopes must be separately sealed and shall be kept in one envelope bearing the address of Directorate of Forensic Science, Assam and superscripted with bold letter **“Tender for the Item No.....”** The senders’ address should be mentioned in all envelopes.

6. Bidders will have to submit an earnest money, as indicated against each item, in the form of NSC/KVP/Bank Draft/Fixed Deposit/Bank Guarantee/Call deposit pledged in favour of Directorate of Forensic Science, Assam, Kahilipara, Guwahati. The successful bidders will have to furnish 5% security deposit. The earnest money of the unsuccessful bidders will be released after the finalization of the tenders.

7. Unsuccessful bidders bid security will be discharged/returned without any interest in the same form after the concerned purchase is finalized and that of successful bidders will be discharged without interest after the successful installation of the instrument.

8 The installation and commissioning of the instruments is the entire responsibility of the supplier. It must be done either by the principal/supplier or their authorized against within one week of the receipt of the instruments by the Directorate.

9. If the instrument supplier is found defective/unsatisfactory condition/short supply/other than specifications in the Purchase Orders, the same will have to be replaced at the suppliers’ risk and cost. The Directorate will not pay freight and other charges for replacement.

10. The prices must be quoted item-wise i.e. basic price, taxes, packing forwarding, handling and installation charges etc. The charges must be quoted clearly and not in vague terms like “As Actual” “Approx” etc.

11. All tenders must submit along with their tenders the following documents in their technical bid duly Photostatted and attested.

(a) Up to date valid Tax clearance certificate with GST/IGST/TIN number.

(b) In case of authorised dealer/distributor/agent, a certificate from the manufacturer to that effect.

(c) A list of users.

(d) Central Excise clearance certificate in case of manufacturers.

12. MOST IMPORTANT

PLEASE NOTE THAT ANNEXURE-I OF THIS DOCUMENT MUST BE ENCLOSED WITH THE FIRST PART OF BID i.e. “TECHNICAL/COMMERCIAL BID AND ANNEXURE-II AND III WILL BE KEPT IN THE SECOND PART OF BID i.e. PRICE BID.

ANNEXURE - I

S. No.

APPLICATION FROM

(To be filled by the bidder)

- 1) Name and full address of the Bidder including Telegraphic Address/Telex No. and Fax No. e-mail. :

- 2) Name and Designation of the Head of the Firm/supplier and his Telephone No. :

- 3) i) In case the supplier is located out of ASSAM specify the Address/ Authorised Distributor's or Agent's Address in Assam, if any. :

ii) Name, Designation, Address Telephone & Fax Number of the Authorised Person who may be Contacted during the process of the purchase concerned under this document (Applicable for all the suppliers) :

- 4) Item Code Number(s) & Description of item quoted for. :

- 5) Whether Earnest Money Deposited (Amount: Rs.) :

- 6) If yes, Demand Draft No., Date and Name of issuing Bank. :

- 7) Validity of Tender :

- 8) If the tender documents are accepted in full (Yes or No) :

- 9) Income Tax Clearance Certificate attached (Latest) (Yes or No) with PAN Number. :

Place:

Date:

Legally Binding Signature with stamp

Contd....4

Annexure- II

BID FORM

No.

Details showing quantity, specification and other details of the instruments offered (to be filled by the bidder and must be kept in "Price Bid" part of the Tender)

SI No. and Item code Number of instruments as per our tender Document	Name of Instrument	The Specification offered by the Bidder	Difference in Specifications of tender document and that of Bid, if any	Unit Price (in Rupees excluding rates at col. no. 6)	Taxes and other expenditures (Sales Tax/GST /IGST/C.S.T., freight, cost of installation & training (in case of indigenous items) etc.	Total Amount in Rupees FOR DFSA, GUWAHATI
1	2	3	4	5	6	7

NOTE:- If this sheet is not sufficient to accommodate the bid the additional sheets containing the same proforma but all such sheets including this one must be signed by the Bidder along with the seal. This Annexure must enclose in the Proforma Invoice price bid for item wise. Separate Bid form should be attached against each item, quoted for.

Signature with date & stamp of the bidder with stamp

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Annexure – III
UNDERTAKING

DATE.....
TENDER NOTICE NO.

TO
THE DIRECTOR,
DIRECTORATE OF FORENSIC SCIENCE, ASSAM
KAHILIPARA, GUWAHATI- 19.

Sir,

Having examined the conditions of Tender Document and specifications of the instruments, the receipt of which is hereby acknowledged. We, the undersigned, offer to supply, install and commissioning the following:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.

(Please add additional pages, if required). The above supply, installation and commissioning shall be in conformity with the specifications and conditions of supply.

We undertake if our bid is accepted to deliver the instruments quoted by us, we shall deliver and install within the period indicated by us in our offer, failing which, we have no right to claim the offer.

We agree to abide by this bid for a period of 120 days from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before expiration of that period.

We are submitting a Demand Draft for Rs..... in favour of "Member Director, Directorate of Forensic Science, Assam", towards the Earnest Money.

This Bid, together with your written acceptance thereof in your notification of award shall constitute a bidding contract between us.

We understood that you are not bound to accept the lowest or any bid you may receive.

Dated this..... day of2021.

Signature of authorized Person, Name with Stamp & full Address

SPECIFICATION

Sl. No.	Description	EMD
1.	Desktop PC:	Nil
	Operating system	Windows 10 Pro 64 Genuine (with RM)
	Processor Name	Intel® Core™ i5-11500 with Intel® UHD Graphics 630 (2.7 GHz base frequency, up to 4.6 GHz with Intel® Turbo Boost Technology, 12 MB cache, 6 cores)
	Processor family	11th Generation Intel® Core™ i5 processor
	Chipset Intel® C246	Chipset Intel® latest chipset
	Graphics	Graphics card 2GB min.
	Display	22 inch HD Monitor
	Memory	8 GB DDR4-2666 SDRAM (1 X 8 GB)
	Maximum memory upgradable	128 GB DDR4-2666 ECC SDRAM; 128 GB DDR4-2666 non-ECC SDRAM Transfer rates up to 2666 MT/s.
	Memory slots	4 DIMM
	Form factor	Micro tower
	Hard drive description	1 TB 7200 rpm SATA /SSD
	Optical	Slim DVD-Writer
	Audio	Conexant CX20632-31Z, 1.5W internal mono speaker
	Expansion slots	1 PCIe 3 x4 (x16 connector); 2 M.2 PCIe 3 x4; 1 PCIe Gen 3 x16; 2 PCIe 3 x1 (x4 open ended connector)
	Ports and Connectors	Front: 1 headphone/microphone combo; 2 USB 3.0 Rear: 1 audio-in; 1 audio-out; 1 RJ-45; 2 Display Port™ 1.2; 2 USB 2.0; 4 USB 3.0 Internal: 1 USB 3.0; 2 USB 2.0
	Input devices	USB Business Slim Keyboard; USB 1000 dpi Laser Mouse
	Communications	LAN GbE; Dual Band Wireless-AC 802.11a/b/g/n/ (optional)
	Drive bays	Two 5.25"; Two 3.5"; Two M.2 NVME 2280 SSD
	Software	CyberLink Power2Go; CyberLinkPowerDVD; Client Security Software; PC Hardware Diagnostics UEFI; Software (RGS) 7.1; PDF Complete - Corporate Edition; Recover; Manageability Integration Kit Gen2
	Power	500 W internal power adapter, up to 90% efficiency, active PFC/ 250 W internal power adapter, up to 92% efficiency, active PFC/ 650 W internal power adapter, up to 90% efficiency, active PFC
	Energy efficiency compliance	ENERGY STAR® certified and EPEAT® 2019 registered.
	Warranty	3 year (3-3-3) limited warranty and service offering includes 3 years of parts, labour and on-site repair.

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2.	Color Laser Printer:		Nil
	Print type	Color LaserJet	
	Product type	Color LaserJet Pro	
	Print speed, black	21-30 ppm	
	Print speed, color	21-30 ppm	
	Duty cycle (monthly, A4)	Up to 30,000 pages	
	Print quality black (best)	Up to 600 x 600 dpi	
	Print quality color (best)	Up to 600 x 600 dpi	
	Processor speed	800 MHz	
	Print languages	PCL 6, PCL 5c, postscript level 3 emulation, PCLm, PCLm-S; PWG Raster; PDF, URF	
	Number of print cartridges	4 (1 each black, cyan, magenta, yellow)	
	Printer Management	Printer Assistant (UDC); Device Toolbox; JetAdvantage Security Manager	
	Security management	Printer Assistant (UDC); Device Toolbox; JetAdvantage Security Manager	
	Connectivity, standard	Hi-Speed USB 2.0 port	
	Memory	128 MB DDR, 128 MB NAND Flash	
	Paper handling input, standard	150-sheet input tray	
	Paper handling output, standard	100-sheet output bin	
	Media sizes supported	Letter; Legal; Executive; Oficio; 4 x 6; 5 x 8; A4; A5; A6; B5 (JIS); B6 (JIS); 10x15cm; Oficio; 16K; 16K; 16K; Postcard (JIS); Double Postcard (JIS); Envelope #10; Envelope Monarch; Envelope B5; Envelope C5; Envelope DL; A5-R	
	Media types	Paper (bond, brochure, colored, glossy, heavy, letterhead, light, photo, plain, preprinted, prepunched, recycled, rough), transparencies, labels, envelopes, cardstock	
	Media weight, supported	60 to 163 g/m ² (Uncoated/Matte, recommended), however up to 175 g/m ² Postcards and 200 g/m ² Matte is allowed in the driver; 60 to 163 g/m ² (Coated/Glossy, recommended) , however up to 175 g/m ² Postcards and 220 g/m ² Glossy is allowed in the driver.	
	Power	220-volt input voltage: 220 to 240 VAC (+/- 10%), 50 Hz (+/- 3 Hz), 60 Hz (+/- 3 Hz)	
	Power supply type	Internal (built-in) Power Supply	
	Energy efficiency	EPEAT® Silver	
	Warranty	1 year	
3.	HP LaserJet 1020 PLUS Printer:		Nil
	Printing Type: Black and White Printing Technology: Laser Print Resolution:600x600 DPI Print Speed Black:14 PPM Paper Size:A4, A5, A6, B5, C5, DL, Postcard Duty Cycle:5000 Pages per month Paper Tray:150 Sheets Warranty: 1 year		

4.	Offline UPS: Minimum backup: 15 minutes Warranty: 1 year (including battery)		Nil
5.	TLC Plate Maker: TLC Plate Maker for making Silica gel TLC plate Size: 20cm x 10 cm		Nil

Sd/-
Director,
Directorate of Forensic Science, Assam,
Assam, Kahilipara, Guwahati – 19