

Forensic Checklist for Investigating Officer

- 5 Never forget to take Hand Swab of both hands and to label it right or left.
- 6 Send the Swab to the Laboratory for further examination to detect the presence of gunshot residue.

1.4.0 CHECKLIST FOR BALLISTICS DIVISION

Sl.No.	Nature of Crime	Type of Exhibits	Amount desired for examination	Packing and forwarding	Remarks
1	Murder involving Firearms	a) Firearm(s) b) Fired cartridge cases. c) Live cartridge(s) d) Bullet(s) e) Wads/pellets in case of 12 bore gun	5(five) Live cartridges if comparison is required.	a) Forwarding letter. b) Brief history of the Case. c) Authority letter from the sending authority.	Exhibits should be wrapped with cotton so that no extra marking posses and send with proper sealing. Extra care should be taken for live cartridges.
2	Attempt to murder with Firearms.	- do -	- do -	- do -	Few cotton should be inserted at the muzzle of Firearms.
3	Dacoity involving Firearms.	- do -	- do -	- do -	Precaution should be taken for collecting Hand Swab
4	Illegal possession of Firearms and Ammunition.	a) Firearm. b) Ammunition c) Other exhibits	No extra ammunition required.	- do -	Barrel Swab should not be taken at the P.O. or P.S.